



SPEEDWAY SEDANS QUEENSLAND (QSCA Inc.)

COM TELECONFERENCE – 12th October 2016

Opened: 7:44pm

Participants:

President/State Chief Steward Allan Jennings	Vice-President	Donna O'Keeffe
Secretary/ Title Manager Kaye Arthur	Treasurer /Licencing Secretary	Pam Franz
State Tech Doug Rigby	State Assist Tech	Bill Peall
Central Zone Rep Graham Shallcross	Northern Zone Rep	Klaus Weber
Apology - Southern Zone Rep - Patricia Writer		

*Welcome to all by President – Allan Jennings

* Donna O'Keeffe mentioned that the Super Sedan Association is seeking sponsorship/ financial assistance from Speedway Australia for the "Summer Slam" series they are running. They also have asked for transponder operator and officials to come on board. For information only.

* Minutes of previous meeting – 31st August 2016

MOTION: "That the minutes of the SSQ (QSCA Inc.) Executive Phone Conference 31st August 2016 as presented be accepted as a true and accurate account of the meeting held "

Moved:	<i>Kaye Arthur- Secretary</i>	Seconded:	<i>Pam Franz – Treasurer</i>	Motion Carried
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Business Arising: -

Confidentiality - Allan Jennings spoke to the confidentiality of the information discussed at our COM meetings – creates trouble for our association with information going out before we are ready to officially deal with or advise relevant parties. Please endeavour to keep all information as confidential.

Scrutineers & Scrutineering – Pam Franz spoke to the need for all Scrutineers to be diligent in their duties and it needs to start from the Management Committee as we need to lead the way, SSQ cannot expect others to follow the procedures if we are not doing the right thing. Drivers/others are very quick to "dob" people in if they perceive the right thing is not being done, better to be unpopular for doing the right thing then cutting corners and doing the wrong thing and getting caught out. Unfortunately people are happy to go to court in "the blink of an eye", which is also why people often don't want to do the job, to cover you and in turn the SSQ - if it isn't in order – don't do it.

Discussions held – items raised from discussion:-

- remember to get the registered owner or driver to sign Log book – in the case of a Junior it must be the car owner or tagged responsible adult for that Junior.
 - Look back at previous pages in log books to see what has been going on with the car being scrutineered – don't just assume all is good as presented.
 - Brodie Boss has received a 3 month suspension upon renewal of his Speedway Australia licence plus a \$500 fine for driving unlicensed – Brodie arranged a 1 day infringement card with Pam Franz did not then follow through on the completion of a request for a 1 night licence online.
 - All Officials to use their SSA number on the signing of log books etc.
 - General information given re the WH&S outcome from the grandstand collapse at Mackay
- OUTCOME- Email to go to all Officials and Clubs re the following:-

Scrutineering

- Log Books are to be collected at Scrutineering and will be returned to drivers after the end of meeting.
- the registered owner or driver to sign Log book – in the case of a Junior it must be the car owner or tagged responsible adult for that Junior.
- All Officials to use their SSA number on the signing of log books etc.

General Business:-

* **Sunshine Coast Club – letters x 2** – Copies attached - Letters read out and general discussions held.

1. Windscreen Mesh

Response - This item will be sent to Speedway sedans Australia Technical committee for further discussion and clarification. In the meantime SSQ Scrutineers will endeavour to take note as to how many cars still have solid mounted windscreen mesh over the next few race meetings. This will enable us to have further data to be sent to the technical committee.

2. Fire Marshalls

Response - Each individual track is responsible for the training and organization of their fire crews. The marking of fuel type has previously been brought up at a National level and was rejected.

3. Children in the Pits

Response - While we appreciate and understand where you are coming from with this item the insurance company will not be swayed on this issue. We have Children in the pits until it the pit area is declared a hot zone and then back in after the race meeting has concluded plus tracks have open pit walks at interval. We would not like to jeopardise what we have now by pushing the issue.

* **Trevor Brown** – Email received to Pam Franz private email asking the process to become an SSQ engine sealer: - General discussion

Response - The engine sealing systems are currently being overhauled with new procedures and criteria to be put into place going forward. This task is being undertaken by our CEO Greg Lynd and is an ongoing process at the moment. At this time no new engine sealers are being accepted until this process is complete.

* **James Elliott** – Pam Franz advised that at this time James Blue Card has expired and therefore is unable to be an official at this time until the renewal is processed. On the application made to be an official there were no dates of meetings worked filled out. James being RSA Qld agent is ongoing. Perhaps a probationary period to be applied for any Officials position – application cannot progress until Blue card is renewed.

* **COM Nominations** - When people nominate for a position on the Management Committee you are required to be at the meeting on the day of the AGM. If unable to attend for a one-off reason a letter to the COM seeking approval to not attend should be submitted. This is to be noted on the EOI/ nomination forms going forward.

* **Officials Levels:** - We currently have Officials with qualifications that should not have them. By progression over time they have ticked the next level for the position but have not actually done any work/meetings in this position to advance or retain their level. Criteria needs to be put in place to recognise advancement/ retaining of levels for Officials.

Speedway Australia has accepted/recognised the Speedway Sedans Australia officials system of positions and training.

* **Minutes:** - SSQ AGM and General meeting minutes approved to be distributed to all clubs. COM tele minutes to be sent after approval at next COM meeting. Executive Minutes to stay in house COM.

* Treasurer's Report

MOTION: "That the Treasurer's Report as tabled be accepted and endorsed."

Moved:	<i>Pam Franz - Treasurer</i>	Seconded:	<i>Donna O'Keeffe – Vice President</i>	Motion Carried
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* **1 Night on-line licence:** 1 Night sedan division licences still need a 1 night infringement card.

Speedway Australia is going to change the online system shortly to include the cost of infringement card i.e.:\$70 in total then then Speedway Australia will give back to SSA the infringement card cost and it will be distributed down to States from SSA.

*** Inward and Outward Correspondence:**

MOTION: “That the Inward and Outward Correspondence as tabled be accepted and endorsed.”

Moved:	<i>Kaye Arthur - Secretary</i>	Seconded:	<i>Bill Peall – Asst Tech</i>	Motion Carried
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*** Club Constitutions:** Some have been returned – follow up with an email reminder to those Clubs who have not yet returned their Club Constitutions.

*** Rockhampton** – Discussion re the availability of officials for their meetings.

*** Complaints:** - A reminder that all issues/complaints start by addressing them to the Chief Steward on the night before the end of the race meeting. No good ringing up Allan the next day asking him to do something – the proper procedures must be followed.

*** Rules** - Stewards are to follow the rule book. There have been some recent instances of this rules' penalty incorrectly applied by a number of stewards. A reminder email to go to all Stewards re Rule:-

4.7 BREAKING FORMATION OR JUMPING THE START

4.7.1 All Drivers must hold their correct positions and not accelerate until the green light/flag is shown. Any Race Car, including the pole Race Car, that breaks formation or jumps the start will be shown **the warning flag or advised per their race receiver for the first offence and will go rear of field for the second offence.** A car that baulks or slows down will also be considered to have broken the start.

***Technical** - Carswell M30 Junior car – rear bumper bar.

Was written in log book as “refer to Doug Rigby”. Wayne Moller as Qld Junior CTAC was approached by the Carswell's and has sent to CTAC head & Chief multiple photos of other Datsun Sunnys from other states etc. with the bumper bar mounted at same height in same way.

The proper procedures and following of the chain of command must be followed not go straight to the top and bypass the State Technical. Doug Rigby to address this with Wayne Moller.

*** Major/big prize money events** – The winning cars of major big dollar events need to have post-race checks done just the same as State and National Titles. The State Technical can direct that post-race checks are required. It was also mentioned that some of these events are very “social” and over a number of nights – the relevant clause in the drivers briefing should be randomly enforced.

The events at this time would be the Kings Royal at Kingaroy, Aussie Open at Maryborough and the Super Sedan Summer Slam series. A letter is to be written to the clubs stating that Post race checks – including engine disassembly may occur. This is to ensure that the competitors are aware that post-race checks may be undertaken at any time, at any Speedway Australia sanctioned event.

*** Junior Sedan Build** - An email is to be written to Graham Shallcross regarding the build of a Junior Sedan Ford Laser. Ford Lasers have been removed from the approved build list. It was suggested that this be forwarded onto Technical. Pam Franz stated that it shouldn't be sent on as the proper procedures to build were not followed. There was no intention to build form submitted.

Response to Bundaberg Club – that the Ford Laser Junior sedan cannot be registered at this time as it does not fall within the criteria of the approved models for Junior Sedans. Pam Franz & Doug Rigby to assist with the writing of this email.

Meeting Closed: 9:40 pm

Minutes approved by Executive 26.10.16

Correspondence

Meeting 12th October 2016

INWARDS +®		® = Acknowledgement/Reply sent	
From	Date	Details	Ref/File/Action
	To 6.10.16		
Speedway Sedans Aust	1/8/16	Submission forms re 17/18 National Production Titles	<i>F/- Club Sec</i>
Bundaberg Club	3/8/16	Update of Club Executive + ®	<i>File -Bundaberg</i>
Paul Broughton BBSA	4/8/16	Apology for AGM attendance + ®	<i>Attn -Secretary</i>
Ryan Harris	7/8/16	B & F Awards sponsorship request	<i>Referred to Exec</i>
COM /CTAC	Various	Reports received for AGM + ®	<i>Ref - AGM</i>
Pete Basmadjian - Carina	10/8/16	Submission to run Super Street 2 seasons	<i>Referred to Exec</i>
Paul Broughton	13/8/16	Sarah Franz to attend AGM as BSSA Rep +®	<i>Attn -Secretary</i>
Trish Writer	14/8/16	Correct Zone Rep report + ®	<i>Include in AGM Mins</i>
Mareeba, Rockhampton	Various	Club Constitutions Rec'd + ®	<i>File -Constitutions</i>
Lockyer Valley, Brisbane	Various	Club Constitutions Rec'd + ®	<i>File -Constitutions</i>
Caboolture, Maryborough	Various	Club Constitutions Rec'd (by hand)	<i>File -Constitutions</i>
Pete Basmadjian - Carina	15/8/16	Re Clarification of track Insurance NDRA+ ®	<i>Referred to Exec</i>
Ryan Harris	20/8/16	Aust Street Stock title update newsletter	<i>File – South Burnett</i>
Corrections Victoria	22/8/16	Notice of paid invoice – Title sashes	<i>File - Titles</i>
Admin SSQ	24/8/16	Re new email addresses – incoming Exec	<i>File - SSA</i>
Super Sedan Assoc	29/8/16	Request for Supplementary Reg 16/17	<i>Referred to Exec</i>
Maryborough Club	11.9.16	Re issue of 1N infringement cards	<i>Referred to Exec</i>
Super Sedan Assoc	13.9.16	Update of Club Executive + ®	<i>File –Super Sedans</i>
Speedway Sedans Aust	13.9.16	Agenda SSA AGM	<i>AJ +File - SSA</i>
Speedway Sedans Aust	13.9.16	Agenda & Reports prev Board meeting	<i>File SSA</i>
South Burnett Club	18.9.16	Update of Club Executive + ®	<i>File –South Burnett</i>
Maryborough Club	30.9.16	Update of Club Executive + ®	<i>File –Maryborough</i>
Sunshine Coast Club	3.10.16	Letter re Children in Pits + ®	<i>Refer to COM Meeting</i>
Sunshine Coast Club	3.10.16	Letter re fire marshals/ windscreen mesh	<i>Refer to COM Meeting</i>
Super Sedan Assn	6.10.16	Newsletter re Rd 1 Think Money series	<i>File – Super Sedans</i>
OUTWARDS			
To	Date	Details	Ref/File/Action
Ryan Harris/South Burnett	5/8/16	Approval re points – MS Golden Helmet	<i>File – South Burnett</i>
Ryan Harris	10/8/16	Approval re Sponsorship of B & F Award	<i>File – South Burnett</i>
Pete Basmadjian Carina	12/8/16	Submission Super Street – No & reasoning	<i>File -Bundaberg</i>
All SSQ Officials	15/8/16	Re Officials accreditation/coverage	<i>File - Officials</i>
SSA Technical	16/8/16	Items for Technical meeting	<i>SSA Tech</i>
Pete Basmadjian - Carina	17/8/16	Clarification of track Insurance NDRA	<i>File - Bundaberg</i>
Toowoomba Speedway	18/8/16	Signed MOU re 16/17 season	<i>File - Toowoomba</i>
COM	22/8/16	Advise re BIS accepting MS Title & \$	<i>File - Titles</i>
Speedway Australia	27/8/16	Club Update form (after AGM)	<i>File - SA</i>
Speedway Sedans Aust	31/8/16	Submit agenda item to board meeting re formation of national Super Sedan Assn	<i>AJ +File - SSA</i>
NQIMRA	7/9/16	Letter of support for track resurface grant application	<i>File - Cairns</i>
COM	7/9/16	Advise of change to monthly phone meetings to 2 nd Wed monthly	<i>COM</i>
Super Sedan Assn	7/9/16	Supplementary Regulations 16/17	<i>File – Super Sedans</i>
COM	9/9/16	Skip Sept monthly meeting	<i>COM</i>
Club Sec & all SSQ Officials	9/9/16	Speedway Safety & Efficiency letter	<i>File - Clubs</i>
Speedway Sedan Aust	11/9/16	Notice of new COM & contacts	<i>File SSA</i>
Jnr CTAC via Pam Franz	6.10.16	Re gear Ratio Junior Sedans	<i>*ongoing</i>