



SPEEDWAY SEDANS QUEENSLAND (Q.S.C.A. INC.) PROCEDURAL MANUAL

A GUIDE FOR ALL CLUBS, OFFICIALS & OTHERS

GLOSSARY OF TERMS

SSA Inc – Speedway Sedans Australia Inc – National body representing all nationally registered sedans in all states

Blue Card – a Positive Notice Working with Children's Blue Card issued by the Qld Commission for Children and Young People and Child Guardian

Committee of Management – members of the State Executive, Zone Representatives, Technical Advisors and Stewards Advisor

Host Club – where an event/race meeting is being held

National Titles – held by SSA for nationally registered divisions

Prize Money – paid to competitors at the completion of competition as per the official results

SSQ/QSCA Inc – Speedway Sedans Queensland – registered trading name of Queensland Saloon Car Association Inc

Scrutineer – a suitably knowledgeable, registered Official to oversee technical issues

- **Trainee** – a person who has started their journey to learn to become a Scrutineer
- **Assistant** – a person who has completed an acceptable amount of involvement to grow their knowledge
- **Club** – a person who has completed some time working as a Trainee and Assistant and attended an Officials Accreditation session – can work at any club race meeting
- **Chief** – a person who has served at the Club level, and desires to be eligible to be the State or National Scrutineer

State Chief Steward – an elected person to be the mentor for all other registered Stewards in Qld

State Executive – Roles of - President, Vice President, Secretary and Treasurer

State Technical Representative – an elected person/s to be the mentor for all other registered Scrutineers in Qld

State Title – an event held for each division to find a yearly Champion

State Title Manager – part of the role of the State Secretary to co-ordinate State Title events

State Title Representative – a person appointed to liaise between all parties in relation to matters relating to the State Title

Stewards – a suitably qualified/experienced person to be in charge at race meetings

- **Trainee** – a person who has started on their journey to learn to become a Steward
- **Assistant** – a person who has completed some Stewarding activities and attended an Official Accreditation session
- **Club** – a person who has completed time as a Trainee and Assistant Steward and been assessed by the State Steward move up
- **Chief** – a person who has served at the Club level – eligible to be the State or National Steward

Tow Money – paid to competitors separate to any Prize Money on offer

Zones – Southern (Border to Gympie), Central (North of Gympie to Rockhampton), Northern (anywhere North of Rockhampton)

Zone Representative – elected by clubs in the zone to represent their drivers

PROCEDURAL MANUAL INDEX

Section 1	Fees.....	Page 4
Section 2	Financial.....	Page 6
Section 3	State Title Application Criteria.....	Page 7
Section 4	Duties of Title Co-Ordinator.....	Page 10
Section 5	Title Prizemoney	Page 11
Section 6	Rain Out/Extenuating Circumstances.....	Page 13
Section 7	Allocation of National Titles.....	Page 14
Section 8	Duties of StateTitle Representative.....	Page 15
Section 9	State Chief Steward Criteria.....	Page 16
Section 10	State Technical Representative Criteria.....	Page 17
Section 11	Officials Registration.....	Page 18
Section 12	Guidelines for Officials Accreditation.....	Page 19
Section 13	Official's Responsibilities.....	Page 21
Section 14	Criteria for Junior Sedan Division.....	Page 23
Section 15	Guidelines for Zone Representatives.....	Page 24
Section 16	Guidelines for a Club Secretary.....	Page 25
Section 17	Guidelines for Lap Scorers.....	Page 27
Section 18	Other Divisions Affiliated.....	Page 29
Section 19	Use of Transponders.....	Page 30
Section 20	One Way Communicators.....	Page 32
Section 21	Infield Working Zone.....	Page 33
Section 22	Checking of cars after rollovers and/or heavy impact with wall or Other car/s.....	Page 34
Section 23	Registration of Engine Sealers.....	Page 35
Section 24	Daylight Inspection Process.....	Page 36



SECTION 1 FEES

ALL CLUB AFFILIATION FEES ARE DUE AND PAYABLE - 1st July in each year

ALL CAR REGISTRATIONS ARE DUE FOR RENEWAL – 1st July in each year

ALL SSA OFFICIALS REGISTRATIONS are valid for 3 racing seasons

ALL FEES ARE INCLUSIVE OF GST

FEES FOR 2020/2021 (GST Inclusive)

Club Affiliation Fees	\$400
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(inclusive of this Affiliation fee is on paid to Speedway Sedans Australia Inc to affiliate Clubs to Speedway Sedans Australia Inc)

State Title Nomination Fees –SSA Inc National Divisions

Before Closing Date – Seniors	\$100
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Before Closing Date – Juniors	\$50
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SSQ – Sedans

SSQ Sedan Registration – Nostalgia Sedans	\$60
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Super Street Sedans	\$60
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Speedway Sedans Australia – Super Sedans, Modified Sedans, Production Sedans, Junior Sedans, Street Stocks and National 4's

SSA Sedan Registration	\$280
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SSA Junior Sedan Registration	\$160
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Other Items

Replacement Items – SSQ Log Book & Decal	\$Free
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SSA Log Book & Decal	\$280
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SSA Junior Log Book & Decal	\$160
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Specification Manuals - available on-line www.speedwaysedans.com

Machinery Book	Incl in Affiliation
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Engine Seal Packs – (25 Seals/Wire & Paperwork)	Incl in Car Regn
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Engine Seals – Coloured each (Blue/Yellow/Orange/Green/Red)	Incl in Car Regn
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Officials Shirts

Free to Registered Working Officials

Transponder X2 Rechargeable – price subject to change without notice

\$189.00 with 1 year subscription

Including USB Charger cable and mounting bracket

Transponder Bracket only – replacement

No Charge for SSQ members

AAA Batteries for One Way Communicator

No Charge for SSQ members

One Way Communicator Ear Piece Replacement

No Charge for SSQ members

SECTION 2

FINANCIAL

2.1. Speedway Sedans Queensland (Q.S.C.A. Inc) Committee of Management members/officials expenses -	50 cents per km each way or economy airfare
2.2. Speedway Sedans Queensland (Q.S.C.A. Inc) State title tow-money	Host club – Nil Cars within same zone - \$50 Cars from outside zone - \$65 Interstate Cars – maximum \$65
2.3. Speedway Sedans Queensland (Q.S.C.A. Inc) State Secretary & Speedway Sedans Queensland (Q.S.C.A. Inc) State Licensing Secretary/Treasurer Out of Pocket Expenses	As determined by the Committee of Management from time to time

- 2.4 That Speedway Sedans Queensland (Q.S.C.A. Inc) agree to make reimbursement to any official, directed to attend any meeting at any centre outside his/her home town for travel/accommodation expenses.
- 2.5 That Speedway Sedans Queensland (Q.S.C.A. Inc) agrees to pay any reasonable account that has been presented by a member of the Management Committee or appointed persons. Such accounts to be itemised.
- 2.6 Where possible the original accounts or copy of, are to be supplied to enable Speedway Sedans Queensland (QSCA Inc) to claim a credit for GST paid.
- 2.7 All claims for reimbursement are to be made within 90 days of the expense being incurred and the right to refuse reimbursement if submitted outside this time frame is retained by Speedway Sedans Queensland (QSCA Inc).

SECTION 3. SPEEDWAY SEDANS QUEENSLAND (QSCA INC) STATE TITLE CRITERIA

- 3.1 That the intention to apply for a Speedway Sedans Queensland (QSCA Inc) State Title is to be lodged using the format provided setting out the details of the Title being applied for and the date of the same. Applications must be forwarded to Speedway Sedans Queensland (QSCA Inc) Title Co-Ordinator on or before the closing date as determined from time to time.
- 3.2 All State Titles will be allocated by the Committee of Management at a meeting so convened to be allocated in the month of February each year. Successful venues to be announced once the successful venues have confirmed their acceptance.
- 3.3 The sole application for any title is not an automatic acceptance.
- 3.4 That once a Speedway Sedans Queensland (QSCA Inc.) title has been allocated, the Title Manager will notify the successful Club.
- 3.5 Should there be no club/track who has applied for any Title – Expressions of Interest will be recalled from all clubs/tracks and the process will be worked through again.
- 3.6 Title nominations will only be accepted via the online Title Nomination form through the website.
- 3.7 Notification will be directly to competitors for the calling of nominations will be via website, social media and emails to registered car owners.
- 3.8 That the title information sheet, as distributed to competitors at the time of nomination, will be adhered to wherever possible. Extenuating circumstances accepted: e.g. (weather/electrical).
- 3.9 That any deviation/s from the title information sheet required during the title event, be organised conjointly between the Club/Promoter and the Title Chief Steward, appointed Speedway Sedans Queensland (QSCA Inc) Title Representative, Drivers Representative and Title Manager.
- 3.10 That a clearly defined area is to be set aside for the inspection of cars at the completion of a Speedway Sedans Queensland (QSCA Inc) State Title event.
- 3.11 That at State titles, where possible sufficient tables, chairs and shade is provided by the Host club/Promotion, for pre-race specification checks by scrutineers.
- 3.12 That no Qld state title be held on the same weekend against another Qld state title other than at the same venue.
- 3.13 That no state title be held on the same weekend as the National Title for the same division regardless of location.
- 3.14 That an inspection of the host track complex may be carried out by appointed Speedway Sedans Queensland (QSCA Inc.) official/s prior to the title allocation and again before the holding of the event.
- 3.15 That the prize money and tow money, from Speedway Sedans Queensland (QSCA Inc.) State title events, be paid directly to competitors by Speedway Sedans Queensland (QSCA Inc) Treasurer usually within 28 days from time of final clearance being given by the Chief Steward of the Title event. Payment will be made by EFT into accounts as nominated by competitor at time of nominating for the event.

- 3.16 That all Speedway Sedans Queensland (QSCA Inc.) State Titles will be available to all affiliated Clubs across Qld. It is the duty of the Committee of Management to equally distribute State Titles around the state to suitable venues meeting minimum criteria.
- 3.17 That there be an opportunity for State Titles to be held over either 1 or 2 nights of racing – to be decided through consultation with Speedway Sedans Queensland (QSCA Inc) Title Co-Ordinator, Committee of Management and Promoting Club representative.
- 3.18 There are no recommended dates for State titles – titles to be programmed to best suit all parties involved – competitors and tracks both within Qld and other states.
- 3.19 That no state title will be programmed to be held over the Christmas/New Year period – including travel time. Example – from 22nd December to 2nd January of each year.
- 3.20 That Speedway Sedans Queensland (Q.S.C.A. Inc) will from time to time supply title participants with a title memento/promotional item. Memento/promotional item to be arranged by State Executive.
- 3.21 Speedway Sedans Queensland (Q.S.C.A. Inc.) sanctions and recommends the following format for the conducting of titles:

SENIOR STATE TITLES – up to 80 car format

To be conducted over 1 or 2 nights

2 Night events - 5 rounds of heats x maximum of 10 laps and maximum 12 cars per heat – 3 heats on Night 1 and 2 Heats on Night 2

1 Night event – 3 or 4 rounds of heats as determined with each driver to in each round of Heats

3 or 4 heats per driver

All heats will be maximum 12 laps

Maximum of 10 cars per Heat

Points - 36,28,23,17,13,10,8,6,5,4,3,2 and 1 to all other finishers

NO RESERVE CARS for any Heat or Main event

All drivers must only compete in the allocated Heat or Main event

A MAIN - 1 x A Main event will be run over 40 laps

Top 16 qualifiers plus sufficient cars in finishing order from each of the B Mains to equal 22 starters plus the Defending Champion as per *Rule No 4.30.3 - The previous year's champion shall be allowed to defend title but must compete in heats. However, if the champion fails to qualify in this manner a rear of the field start is permitted in their own or a substitute car.*

Note - If the defending champion qualifies into the A Main – sufficient from each B Main will transfer to A Main to give a 24 car field.

B MAINS - 2 x B Main events (Odds & Evens) will be run over 20 laps each

Qualifiers 17 – 60 to compete in B Mains with first 3 place getters from each of the B Mains to run rear of A Main. (Positions 17, 19, 21 and 18, 20, 22)

Odds – Point scorers – 17,19,21,23,25,27,29,31,33,35,37,39,41,43,45,47,49,51,53,55,57,C1

Evens – Point scorers – 18,20,22,24,26,28,30,32,34,36,38,40,42,44,46,48,50,52,54,56,58,C2

C MAIN - 1 x C Main event will be 1 lap per car plus 1 lap maximum 20 laps

Qualifiers 59 – 80 to compete in C Main with First 2 place getters to run rear of B Main

Minimum of 1 Lap per car plus 2 laps to a Maximum of 20 laps

STARTING OPTION: *Rule No 4.6.1 – In race formats where the highest point scorer starts the feature race on pole, the highest point scoring driver will be given the option of starting in either the inside or outside position of the front row.*

Rule No 4.6.2 – The option must be exercised prior to the cars forming up on the dummy grid. There will be no change to any other starting position.

JUNIOR STATE TITLES - To be conducted over 1 night only - up to 60 car format

Each driver to have 3 heats

All heats will be maximum 10 laps

Maximum of 12 cars per Heat

Points - 36,28,23,17,13,10,8,6,5,4,3,2 and 1 to all other finishers

NO RESERVE CARS for any Heat or Main event

All drivers must only compete in the allocated Heat or Main event

A MAIN - 1 x A Main event will be run over 25 laps

Top 16 qualifiers plus sufficient cars in finishing order from each of the B Mains to equal 22 starters plus the Defending Champion as per *Rule No 4.30.3 - The previous year's champion shall be allowed to defend title but must compete in heats. However, if the champion fails to qualify in this manner a rear of the field start is permitted in their own or a substitute car.*

Note - If the defending champion qualifies into the A Main – sufficient from each B Main will transfer to A Main to give a 24 car field.

B MAINS - 2 x B Main events (Odds & Evens) will be run over 20 laps each

Qualifiers 17 – 60 to compete in B Mains with first 3 place getters from each of the B Mains to run rear of A Main. (Positions 17, 19, 21 and 18, 20, 22)

Odds – Point scorers – 17,19,21,23,25,27,29,31,33,35,37,39,41,43,45,47,49,51,53,55,57,59,

Evens – Point scorers – 18,20,22,24,26,28,30,32,34,36,38,40,42,44,46,48,50,52,54,56,58,60,

STARTING OPTION: *Rule No 4.6.1 – In race formats where the highest point scorer starts the feature*

race on pole, the highest point scoring driver will be given the option of starting in either the inside or outside position of the front row.

Rule No 4.6.2 – The option must be exercised prior to the cars forming up on the dummy grid. There will be no change to any other starting position.

3.22 Title Expressions of Interest

- 3.22.1 Applications are to be in the required format from Club/Promoter.
- 3.22.2. SSQ/QSCA Inc. Management Committee reviews all applications.
- 3.22.3. SSQ/QSCA Inc. may interview the short-listed applicants/representatives.
- 3.22.4. SSQ/QSCA Inc. Management Committee will allocate the Titles.

3.23 CONTRACT to Include

- 3.23.1 Date of Title
- 3.23.2 Scrutineering, Practice, Gates open etc.
- 3.23.3 Clearly defined area for pre-race scrutineering. Equipment - Chairs, table, shade etc.
- 3.23.4 Clearly defined area for post race scrutineering.
- 3.23.5 Condition and availability of track for practice sessions.
- 3.23.6 Clean quiet area for pre race drivers briefing.
- 3.23.7 Clean quiet area for Driver Protest hearings.
- 3.23.8 Promotion's Liaison Officer to liaise with SSQ/QSCA Inc officials,
- 3.23.9 Clearly defined pit area for competitors.
- 3.23.10 Pit PA, Pit Lighting and availability of water.
- 3.23.11 Availability of food and amenities for competitors and officials, (Pre and during race meeting)
- 3.23.12 Camping facilities at the track.
- 3.23.13 Gate payment arrangements for officials.
- 3.23.14 Programme order of heats, A, B & C Mains.
- 3.23.15 Introduction of Finalists.
- 3.23.16 Trophy Presentation.

SECTION 4

DUTIES OF TITLE MANAGER

- 4.1 Seek EOI from affiliated Clubs/Promoters for the next seasons Titles. E.g. in late 2020 for Titles to be held in 2021/22.
- 4.2 Receive Expressions of Interest from Affiliated Clubs/Promoters.
- 4.3 Furnish to State Executive a list of Expressions of Interest received at closing date.
- 4.4 Supply all Expressions of Interest and relevant information to Committee of Management for consideration of allocation.
- 4.5 Send a confirmation letter/email to Clubs that have been successful in being allocated a Title in the upcoming season.
- 4.6 Send a letter/email to Clubs who were not successful at this time in securing a Title event.
- 4.7 Prepare the Title Contract and forward to Clubs
- 4.8 Follow up to ensure the Title contract is signed and returned
- 4.9 Prepare Title information and Nomination forms.
- 4.10 Make Title Information and Nomination forms available to drivers and all clubs.
- 4.11 Title Information and Nomination Form to be placed on website.
- 4.12 Receive Title nominations, verify information as required.
- 4.13 On close of nominations, prepare a list of nominated drivers and forward to Promoting Club, Title Chief Scrutineer, Title Chief Steward, and State Executive.
- 4.14 Prepare full list of information taken from the returned nomination forms for the Promoting Club to use in program preparation. E.g. car makes, club, racing number, sponsors etc
- 4.15 Forward to Promoting Club any photos received for their use in promoting the event.
- 4.16 Liaise with Steward and Scrutineer and State Executive in regards to Officials required.
- 4.17 Send emails to Officials regarding availability.
- 4.18 Book required accommodation.
- 4.19 Liaise with Treasurer in regards to payment of accommodation.
- 4.20 Supply list of Officials to promoting club.
- 4.21 Ensure Officials working at title event have the required attire.
- 4.22 To be present at the Title event to assist as required.
- 4.23 Write report to State Executive after each Title.

SECTION 5

TITLE PRIZEMONEY break-up

SUPER SEDANS updated 2017/18

HEATS - No Heat \$\$ payable – Min \$100

PLACING	A MAIN	B MAIN
1 st	\$2000	\$0
2 nd	\$1200	\$0
3 rd	\$1000	\$0
4 th	\$500	\$0
5 th	\$300	\$150
6 th	\$200	\$150
7 th	\$200	\$150
8 th	\$200	\$150
9 th	\$200	\$150
10 th	\$200	\$150
11 th – 20 th	\$200	

Note – for 21 cars or more

MODIFIED SEDANS- updated 2014

HEATS - No Heat \$\$ payable – Min \$100

	A MAIN	B MAIN	C MAIN
1 st	\$1500	\$0	\$0
2 nd	\$1000	\$0	\$0
3 rd	\$800	\$0	\$100
4 th	\$600	\$0	\$100
5 th	\$500	\$120	\$100
6 th	\$400	\$120	\$100
7 th	\$300	\$120	\$100
8 th to 20 th	\$200	\$120	\$100

SUPER SEDANS – updated 2018/19

HEATS - No Heat \$\$ payable – Min \$100

PLACING	A MAIN
1 st	\$1500
2 nd	\$1000
3 rd	\$500
4 th	\$400
5 th	\$300
6 th to 20 th	\$200

Note – for up to 20 cars

PRODUCTION SEDANS updated 2017/18

HEATS - No Heat \$\$ payable – Min \$100

PLACING	A MAIN	B MAIN
1 st	\$1000	\$0
2 nd	\$600	\$0
3 rd	\$500	\$0
4 th	\$400	\$0
5 th	\$300	\$100
6 th	\$200	\$100
7 th	\$200	\$100
8 th	\$200	\$100
9 th	\$150	\$100
10 th	\$150	\$100
11 th	\$150	\$100
12 th	\$150	\$100
13 th to 20 th	\$100	\$100

STREET STOCKS updated 2016/17

HEATS – 1st \$20, 2nd \$15, 3rd \$10

PLACING	A MAIN	B MAIN
1 st	\$600	\$0
2 nd	\$400	\$0
3 rd	\$300	\$0
4 th	\$200	\$0
5 th	\$150	\$40
6 th	\$130	\$40
7 th	\$100	\$40
8 th	\$60	\$40
9 th	\$60	\$40
10 th	\$60	\$40
11 th – 20 th	\$50	\$40

NATIONAL 4's – updated 2016/17

HEATS – 1st \$20, 2nd \$15, 3rd \$10

PLACING	A MAIN	B MAIN
1 st	\$500	\$0
2 nd	\$300	\$0
3 rd	\$200	\$0
4 th	\$150	\$0
5 th	\$100	\$40
6 th	\$80	\$40
7 th	\$60	\$40
8 th	\$60	\$40
9 th	\$60	\$40
10 th	\$60	\$40
11 th – 20 th	\$50	\$40



JUNIOR SEDANS

Tow Money only is payable on this event

Cars registered to the host track – Nil \$

Cars registered in same zone - \$50

Cars registered in either of other 2 zones - \$65

Cars registered outside of Qld - \$65

SECTION 6

TITLE RAIN OUT AND OTHER EXTENUATING CIRCUMSTANCES

Should it be necessary to cancel, abandon or postponed any State Title race meeting the following procedures and guidelines are to be taken into consideration.

- 6.1 If title scrutineering has not been completed no towmoney/appearance money is payable to any nominated competitor.
- 6.2 If the race meeting is cancelled, abandoned or postponed before the first round of heats has been completed – only towmoney/appearance money is payable to the nominated competitors.
- 6.3 If the race meeting is cancelled, abandoned or postponed any time from the completion of the 1st round of heats up to and before the Title final event has begun then all heat prize money and tow/appearance money will be paid to the nominated competitor who have qualified and competed for the same.
- 6.4 If the race meeting is cancelled, abandoned or postponed after the title feature race is declared with less than one-half of the scheduled laps completed, all prize-money will be divided equally amongst all starters. Refer to Rule No 4.24.2 (a) (SRR&R)
- 6.5 If the race meeting is cancelled, abandoned or postponed when the title feature race is declared with at least one-half of the scheduled laps completed, all prize-money will be fully allocated for placings scored as at the last completed lap, modified by any exclusions or rear of field relegations. Refer to Rule No 4.24.2 (b) (SRR&R)
- 6.6 Any Race Cars involved in an incident/s at the time of the Race being declared must be cleared by a Scrutineer to be capable of restarting the balance of the nominated laps. Refer to Rule No 4.24.2 (c) (SRR&R)
- 6.7 If the race meeting is cancelled, abandoned or postponed prior to the B-Main race being held then all monies due on this event will be divided equally amongst all eligible cars for this event.
- 6.8 If the race meeting is cancelled, abandoned or postponed before the title A-Main has begun then the meeting can be re-scheduled in conjunction with Speedway Sedans Queensland (QSCA Inc.) and promoting body to be held in total.
- 6.9 If the original race meeting is cancelled, abandoned or postponed and rescheduled it is deemed to be a new event and all monies be due to be paid and items 6.1 to 6.6 apply to the re-scheduled race meeting.
- 6.10 In the event of a re-scheduled title meeting, the promoting club/track will be liable for all tow/appearance money, heat money, prize money previously paid out.

SECTION 7

ALLOCATION OF NATIONAL TITLES

- 7.1 Queensland takes part in a rotation of National Title events for the National sections of sedan cars that are registered within Qld.
- 7.2 Speedway Sedans Australia Inc invites clubs/tracks across Australia to submit expressions of interest to host events – the rotation below is a guide.
- 7.3 Expressions of interest are to be submitted to Speedway Sedans Australia Inc by nominated closing date for allocation of titles at the September National Conference. E.g. EOI to be submitted 2020 for titles to be held in season 2021/2022.
- 7.4 National Title rotation schedule – to be used a guide only – all clubs in all states are eligible to apply to hold a National title at any time.

Season	Super Sedan	Modified	Production	Street Stock	Junior	National 4's
2018/19	VIC	QLD	VIC	VIC	QLD	
2019/20	SA	TAS	WA	TAS	WA	
2020/21	TAS	NSW	QLD	WA	ACT	
2021/22	QLD	WA	VIC	VIC	SA	
2022/23						
2023/24						
2024/25						



SECTION 8

DUTIES OF Q.S.C.A. INC REPRESENTATIVE AT STATE TITLES

- 8.1 Upon arrival at the complex, the State representative is to make himself/herself known to local club officials. It is preferable for the Title representative to be present from start of scrutineering.
- 8.2 To support other Speedway Sedans Queensland (Q.S.C.A. Inc) appointed officials and ensure that they carry out the duties of their position in a fair and capable manner.
- 8.3 To liaise between host club and officials should any problems arise and ensure that all parties stay within the confines of Speedway Sedans Queensland (Q.S.C.A. Inc) procedures on all rules and regulations.
- 8.4 If the State Treasurer is not present lap score sheets and any fines or appeal money from the club/promoter and forward same to State Treasurer within 5 working days.
- 8.5 To write a report on the running of the meeting and forward same within 7 days of the meeting.



SECTION 9

STATE CHIEF STEWARD CRITERIA

- 9.1 To be a financial member of an affiliated Speedway Sedans Queensland (QSCA Inc) club.
- 9.2 To be the holder of a current Positive Notice Blue Card issued by the Commission for Children and Young People and Child Guardian and maintain currency of same.
- 9.3 To have at least 12 months experience as a QSCA Inc registered Chief/Club Steward. To have worked in the capacity of race meeting Chief Steward a minimum of 3 times in the preceding season.
- 9.4 To be available to attend Speedway Sedan Queensland (QSCA Inc.) State Council meetings.
- 9.5 To be available to attend Speedway Sedans Queensland (QSCA Inc.) State Committee of Management meetings, and to be open to accept direction from the Management Committee.
- 9.6 To show leadership qualities as head of the State Steward Committee.
- 9.7 To be able to give clear concise interpretations of the Racing Rule Book when requested to do so. To have a good knowledge of the current Speedway Racing Rules and Regulations book (SRR&R).
- 9.8 To be available for duty at Speedway Sedans Queensland (QSCA Inc.) State Titles.
- 9.9 To be available to visit affiliated clubs/registered tracks when requested to do so by State Executive/State Committee of Management.
- 9.10 To be able to offer advice to fellow chief stewards in a supportive manner.
- 9.11 To be able to lead training sessions for fellow chief stewards when requested by State Executive/State Committee of Management.
- 9.12 To be available to attend SSA Inc chief steward meetings as required.
- 9.13 To have a good working knowledge of club/promotion infa-structure.
- 9.14 The position of State Chief Steward is elected by Speedway Sedans Queensland (QSCA Inc) State Council Meeting held in August for a period of ONE year.
- 9.15 To present a written summary of activities to Committee Of Management, Council and General Meetings of Speedway Sedans Queensland (QSCA Inc.).



SECTION 10

STATE TECHNICAL REPRESENTATIVE/S CRITERIA

- 10.1 To be a financial member of a Speedway Sedans Queensland (QSCA Inc.) affiliated club.
- 10.2 To be the holder of a current Positive Notice Blue Card issued by the Commission for Children and Young People and Child Guardian and maintain its currency.
- 10.3 To have at least 2 years experience as a QSCA inc. registered Chief Scrutineer.
- 10.4 To have carried out inspections on both SSA Inc. and QSCA Inc. registered cars.
- 10.5 To hold qualification/experience in the mechanical and/or fabrication industry or to have had at least 4 years experience in the automotive industry or speedway industry.
- 10.6 To be available to attend Speedway Sedans Queensland (QSCA Inc.) State Council/State Technical meetings.
- 10.7 To be available to attend Speedway Sedans Queensland (QSCA Inc.) Management meetings as a member of such committee.
- 10.8 To show leadership qualities as head of the State Technical committee.
- 10.9 To be able to make clear, concise interpretations of the SSA Inc. Specification books.
- 10.10 To be available for duty at Speedway Sedans Queensland (QSCA Inc.) State Titles.
- 10.11 To be available to visit affiliated clubs/registered tracks as requested to do so by the State Executive/State Committee of Management.
- 10.12 To be able to offer advice to fellow scrutineers in a supportive manner.
- 10.13 To be able to lead training sessions for fellow scrutineers when requested to do so by the State Executive/Management Committee.
- 10.14 To be available to attend SSA Inc. Technical meetings when the need arises.
- 10.15 To have a good working knowledge of club/promotion infra-structure.
- 10.16 To present a written summary of activities to Committee Of Management, Council and General Meetings of Speedway Sedans Queensland (QSCA Inc.)
- 10.17 There may be the need to have an Assistant SSA Technical representative from time to time. All of the above also applies to the Assistant role.

SECTION 11

OFFICIALS REGISTRATION

To officiate over any SSA Inc Sedan division all officials **MUST** be registered with Speedway Sedans Australia. Speedway Sedans Australia will register all officials for a period of 3 racing seasons – registration will be due for renewal 30th June third yearly.

- 11.1 All Officials must be a current financial member of a Club currently Affiliated with Speedway Sedans Queensland (QSCA Inc.)
- 11.2 All Officials must attend an Accreditation session every three years to continue with their registration.
- 11.3 All Officials must be the holder of a Personal Accident insurance which is acceptable to provide cover whilst taking part in speedway activities.
- 11.4 To obtain an Officials registration all persons 18 years or over must be the holder of a current Positive Notice Blue Card issued by the Commission for Children and Young People and Child Guardian and maintain its currency.
- 11.5 No person under the age of 18 years can be a registered SSA Official.
- 11.6 Areas that Officials require to be registered are:
 - Chief Steward – Club Steward – Assistant Steward – Trainee Steward
 - Chief Scrutineer – Club Scrutineer – Assistant Scrutineer - Trainee Scrutineer
- 11.7 Upon renewal of Positive Notice Blue Card a copy of the Positive Notice letter received from the Commission for Children and Young People and Child Guardian must be supplied to office of Licencing Secretary.
- 11.8 At time of registration Officials Registration Forms are to be returned to the office of the Licencing Officer for endorsing and forwarding to the SSA National Office.

SECTION 12

GUIDELINES FOR OFFICIALS ACCREDITATION

All officials must have undertaken and passed an accreditation program to be eligible to officiate at meetings where SSA Inc division cars are programmed for Practice or Competition. Refer to Rule No 5.1 Annexure E (SRR&R)

The following are the requirements for applicants, to be eligible to be registered as a Speedway Sedans Queensland (QSCA Inc.) official, in the following capacities: Refer to Rule No 5.1.2 (SRR&R)

Rule 5.1.3 Any Official officiating at Events involving Junior Drivers must have a police clearance and also comply with any specific requirements of State Government departments.

FOR ALL SPEEDWAY SEDANS AUSTRALIA REGISTERED OFFICIALS IT IS MANDATORY TO BE THE HOLDER OF A CURRENT WWC (BLUE CARD) BEFORE OFFICIALS REGISTRATION WILL BE ISSUED.

12.1 STEWARDS -

A. TRAINEE STEWARD

1. Undertake Official Training course within 12 months
2. To upgrade must officiate at minimum 6 race meetings, and pass the Officials Training programme

B. ASSISTANT STEWARD

1. Officiate at a minimum of 6 race meetings, with 12 months of training
2. Club Steward to supervise as required
3. To upgrade, must apply to Club Steward with support and recommendation from Club and assessment by State Steward for approval

C. CLUB STEWARD

1. Can now steward Race Meetings conducted by the Club at any Speedway Complex.
2. Attend refresher Officials Training program every three years.
3. To upgrade, must officiate at a minimum of 6 race meetings within 12 months and be assessed by State Steward.

D. CHIEF STEWARD

1. Attend Speedway Australia approved refresher course every three years
2. Eligible to steward all National and State competitions
3. To maintain credentials must steward a minimum of 3 race meetings per year

NOTE: Consideration will be given to any previously registered Club or Chief Steward/Scrutineer, not registering/officiating for a period of more than 3 years, may be permitted to recommence as an Assistant Steward/Scrutineer.

12.2 SCRUTINEERS

- A. TRAINEE SCRUTINEER – must be 18 years or older at time of registration
 - 1. Minimum 6 race meetings with 12 months training
 - 2. Club Scrutineer to supervise as required
 - 3. To upgrade, must apply to Club Scrutineer with support and recommendation from Club and assessment by State Technical Representative for approval

- B. ASSISTANT SCRUTINEER
 - 1. Officiate at a minimum of 6 race meetings, with 12 months of training
 - 2. Club Scrutineer to supervise as required
 - 3. To upgrade, must apply to Club Scrutineer with support and recommendation from Club and assessment by State Technical Representative for approval

- C. CLUB SCRUTINEER
 - 1. Can now Scrutineer Club meetings at any track
 - 2. Attend refresher training course
 - 3. To upgrade, must participate at a minimum of 6 race meetings within 12 months and be assessed by State Technical Representative

- D. CHIEF SCRUTINEER
 - 1. Attend approved refresher course every two years
 - 2. Eligible to Scrutineer all National and State competition
 - 3. To maintain credentials must participate as a Scrutineer a minimum of 3 race meetings per year

SECTION 13

OFFICIAL'S RESPONSIBILITIES

The following guidelines are the responsibilities of Speedway Sedans Queensland (QSCA Inc) Chief Stewards and Speedway Sedans Queensland (QSCA Inc) Scrutineers.

To be conversant with the current Racing Rules & Regulations and the Class Specifications.

CHIEF STEWARD

- 13.1 To assist in the education of fellow club members to be conversant with the Speedway Racing Rules and Regulations.
- 13.2 To assist his/her club to conduct race meetings as per the Speedway Racing Rules and Regulations.
- 13.3 To train and support any trainee steward/s or assistant steward/s in his/her club to become proficient enough to be granted a Club Steward or Chief Stewards Licence.
- 13.4 To assist Speedway Sedans Queensland (QSCA Inc) Management Committee, Speedway Sedans Queensland (QSCA Inc) State Chief Steward when requested to do so.
- 13.5 To be the holder of a current Positive Notice Blue Card issued by the Commission for Children and Young People and Child Guardian and maintain it's currency at all times.
- 13.6 To submit to Speedway Sedans Queensland (QSCA Inc) Licencing Office, at the time of application or tri-annual renewal a copy of the current Positive Notice letter received.

CHIEF SCRUTINEER

- 13.7 To assist car owners and/or drivers in his/her club by providing knowledge and interpretation of current SSA Inc Specification Books.
- 13.8 To carry out daylight inspection of Club race cars, prior to annual registration of those cars to ensure compliancy.
- 13.9 To check the validity of the Speedway Australia Licence prior to any Practice or Race session.
- 13.10 Inspect cars presented prior to any Practice or Race meeting hosted by his/her club, check correct infringement cards are held by driver/passenger competing at Practice or Race session, obtain the signature of the driver/owner in the log book entry, retain the Log Book, hand all log books to meeting Chief Steward or his/her delegate prior to Practice or Racing commencing.
- 13.11 If any anomalies or discrepancies are found during scrutineering these should be brought to the attention of the meeting Club/Chief Steward prior to racing commencing.
- 13.12 To assist any Assistant Scrutineer/s in his/her Club to become proficient enough to be granted a Club/Chief Scrutineers Licence.
- 13.13 To assist the QSCA Inc Management Committee, QSCA Inc State Scrutineers.



- 13.14 To be the holder of a current Positive Notice Blue Card issued by the Commission for Children and Young People and Child Guardian and maintain it's currency at all times.
- 13.15 To submit to Speedway Sedans Queensland (QSCA Inc) Licencing Office, at the time of application or tri-annual renewal a copy of the current Positive Notice letter received.

AUTHORITY

The licence holder has the authority of Speedway Sedans Queensland (QSCA Inc) Management Committee in their absence, to apply the Australian Speedway Racing Rules and Regulations or the SSA Inc Specification Books to their club member/s or to any other club member/s that may compete at a race meeting where they are officiating.

NOTE:

Any complaints received by Speedway Sedans Queensland (QSCA Inc) Management Committee from Clubs against Official licence holders must be in writing, they will be investigated and appropriate action taken.

WORKING AT RACE MEETINGS:

Promoting clubs/tracks **MUST** ensure that there is a registered SSA Chief/Club Steward and a registered SSA Chief/Club Scrutineer available to take charge at Practice and Race meetings where SSA Inc cars are taking part.

SECTION 14



CRITERIA FOR JUNIOR SEDAN DIVISION – as per the SSA Inc Policy 2014 and/or any circularised amendments

- 14.1 Junior drivers must be aged 10 years old to 16 years old at the time of the application to be eligible for a Junior Licence. A copy of the applicants' birth certificate must accompany the first application for a competition licence as evidence of age.
- 14.2 Junior Drivers to be accepted in each State/Territory at an age limit acceptable to State/Territory Laws and State/Territory requirements. (Qld accepts 10 years old)
- 14.3 If a Junior Licence is obtained at the age of 16 years old, the holder is eligible to finish the season on this Junior Licence, even if he/she obtains the age of 17 years during the season.
- 14.4 Drivers are responsible to obtain a copy of the Racing Rules and Regulations.
- 14.5 Any new licence application must have the completed medical form, irrespective of the year the application is made in.
- 14.6 When Junior Racing is programmed, the Junior must nominate a 'Chief Crew Person' prior to the commencement of the race meeting. Responsibility of the nominated 'Chief Crew person' is to be available at all times for the Junior Driver. Juniors must at all times have the nominated 'Chief Crew Person' with him/her when required to liaise with Officials, first aid personnel, drivers and at any Dispute/Appeal hearing etc. 'Chief Crew Person' to be 18 years old and over.
- 14.7 Junior Drivers entering the Pit area when their Class is not programmed are subject to Club and State/Territory by-laws.
- 14.8 SSA Inc Junior registered cars are only permitted to compete together – Rule 3.2 SRRR.
- 14.9 That no Junior competitor will receive prize money from competing in a Junior event.
- 14.10 That Parents/Guardians need to sign the National Junior Sedan Title nomination form allowing for photos/videos to be taken of their child/children during the running of the SSA Inc National Junior Sedan Title event.
- 14.11 On any race night where competitors under the age of 18 years are competing the Under 18 Years Sign In sheet is to be completed and an Crew Chief Armband to be worn by the nominated person in charge of the Under 18 Years person.

SECTION 15 GUIDELINES FOR ZONE REPRESENTATIVES



- 15.1 To be available to attend Management Committee meetings, and to give a brief overview/written report of speedway within the zone they represent.
- 15.2 To be the holder of a current Positive Notice Blue Card issued by the Commission for Children and Young People and Child Guardian.
- 15.3 To be available to attend State Council meetings.
- 15.4 To assist with the fostering and improvement-of sedan car racing within the zone in particular, to assist with fostering sedan racing in the state as a whole.
- 15.5 To communicate regularly with clubs in their zone.
- 15.6 To be available to assist clubs within their zone after a request to do so from the clubs or Management Committee.
- 15.7 To be conversant with basic legal and ethical responsibilities of Zone clubs.
- 15.8 To ensure adherence of SSA Inc / Speedway Sedans Queensland (QSCA Inc) Constitution/Procedures/By Laws/Privacy Policy by Clubs within the zone.
- 15.9 To be conversant with SSA Inc / QSCA Inc Constitution and procedures.
- 15.10 To pass on Technical and Stewards concerns from the Zone to the Management Committee.
- 15.11 To attend State titles if requested by Management Committee, and to assist in any manner required.
- 15.12 To liaise with other Management Committee members.
- 15.13 To be an effective member of Speedway Sedans Queensland (QSCA Inc) Management Committee.

SECTION 16

GUIDELINES FOR A CLUB SECRETARY

To be the holder of a current Positive Notice Blue Card issued by the Commission for Children

and Young People and Child Guardian and maintain its currency.

16.1 AFFILIATION -

To complete and return to Speedway Sedans Queensland (Q.S.C.A. Inc) the affiliation form and payment in the month of July each year prior to Speedway Sedans Queensland (QSCA Inc) annual general meeting.

16.2 LICENCES & REGISTRATIONS

To accept, at any time, SSA Inc/Speedway Sedans Queensland (QSCA Inc) money and paperwork and forward to the State Licencing Secretary, as soon as possible for –

- SSA Inc registration application forms (including all daylight sheets, engine sealing forms, ECU sealing forms)
- Speedway Sedans Queensland (QSCA. Inc) registration (including all daylight sheets, engine sealing forms etc) – state classes
- Officials registrations - Chief Stewards, Club Chief Stewards, Assistant/trainee stewards, Chief Scrutineer, Club Chief Scrutineer, Assistant/trainee scrutineer
- Speedway Australia Applications are completed online at www.speedwayaustralia.org - drivers, officials and pit crew

NOTE:- All forms must be completely filled out and accompanied by correct additional paperwork as required.

- To receive and on-issue Speedway Australia licences, registration decals, log books and any other material that may be necessary, to the relevant persons, as soon as possible after receiving from State licencing office.

16.3 TITLES

To apply to Speedway Sedans Queensland (QSCA. Inc) to host State title/s. **If a promoter run track, it is the Club Secretary's obligation to inform the Promoter of the procedure to be followed.**

16.4 STATE MEETINGS

To be aware of when and where State meetings are being held and to have matters your club wish to have discussed to the State Secretary, in writing, by the close of agenda items as stated on the Notice of Meeting.

- Club secretaries' are reminded that the Management Committee deal with all matters between meetings. Correspondence can be submitted to Speedway Sedans Queensland (QSCA Inc) at any time – if your Club specifically requires it dealt with at the next State Meeting this can be requested.
- To arrange for the club to have 2 voting delegates in attendance at the State Council meetings. Observers are welcome. State Secretary to be notified of who the voting delegates are for the Club prior to the meeting in writing.

16.5 MINUTES

To ensure that both SSA Inc and Speedway Sedans Queensland (QSCA Inc) Meeting Minutes are accepted and included in Correspondence at club meetings and distribute applicable information to members as required ensuring Club Members are kept informed on matters of concern to them.

16.6 ELECTIONS-A.G.M.

Nominations for the election of Speedway Sedans Queensland (QSCA Inc) State



Executive, Management Committee, must be forwarded to the State Secretary by the close of nominations for the Annual Meeting.

Nominations for the positions of State Technical Representatives, State Steward, and Zone Representatives will be required at the same time.

16.7 GENERAL

- If your club and/or promoter conducts a State title, trophies and other items are supplied as per the Title contract.
- To ensure that current copies of Speedway Sedans Queensland (QSCA Inc) Procedural Manual, By-Laws and State Constitution are available to members at all times.
- If an official from your club is asked by Speedway Sedans Queensland (QSCA Inc) to work outside his/her hometown, he/she or the club secretary may ask Speedway Sedans Queensland (QSCA Inc) for reimbursement for his/her travelling and accommodation costs. Arrangement to be made prior to incurring the cost.
- To ensure that all drivers and officials have completed the necessary exams as required, prior to applying for a licence on their behalf. When applicable.
- Completed exams are to be returned to Speedway Sedans Queensland (QSCA Inc) Licencing Secretary. When applicable.

IMPORTANT:

When a club secretary retires, all club material, including Speedway Sedans Queensland (QSCA Inc) and SSA Inc Constitution, Manuals, and Policies, **must** be handed over to the incoming club secretary in order that they may familiarise themselves with the running of the state and national associations.

SECTION 17

GUIDELINES FOR LAP SCORERS/TRANSPONDER OPERATOR

As per section 5.10 of the Speedway Racing Rules and Regulations July 2018

- 5.10.1 Lap scorers or transponders shall record the position of each car as it crosses the finish line, regardless of whether it is lapped or not.
- 5.10.2 Lap scorers must be positioned adjacent to the finish line to enable car positions to be accurately recorded.
- 5.10.3 During a stoppage, lap scorers/transponder operator shall provide a list of cars scored as at the last completed lap.
- 5.10.4 Lap scorers must ensure that lap-scoring sheets are not altered except by direction of the Chief Steward. Lap scorers/transponder operator must also ensure that the Chief Steward approves any alterations for the final results of the Race.

IMPORTANT DUTIES/RULES TO BE AWARE OF:

- 17.1 Rule No 4.6.1 – In race formats where the highest point scorer starts the feature race on pole, the highest point scoring driver will be given the option of starting in either the inside or outside position of the front row.
- 17.2 Rule No 4.6.2 – The option given to a Driver under rule 4.6.1 must be exercised prior to the Race Cars forming up on the dummy grid. There will be no change to any other starting position.
- 17.3 Rule No 4.12.3 – If a stoppage occurs before the last running car has completed one full lap, a complete two wide restart (or three wide if applicable for a particular division) will be ordered with grid positions as for the initial start, but modified by exclusions and cars sent rear of field. If there are any cars not taking their original starting position then the cars move straight forward to fill the gap.
- 17.4 Rule No 4.12.4 – Any Race Car being penalised with a rear of field penalty will restart at the rear of the longest row.
- 17.5 Rule No 4.13.1 – If a stoppage occurs after the last running car has completed at least one full lap, a single file restart will be ordered, with the starting order as for the previously recorded complete lap, but modified by exclusions and Race Cars sent rear of field.
- 17.6 Rule No 4.13.4 – Laps under the caution flag will not be counted on lap score sheets.
- 17.7 Rule No 4.13.7 – A Race Car that has not completed a recorded lap of the event after any restart shall not rejoin the race at a later stage, including if the driver was shown a mechanical defect flag. (Refer also to 4.23.10)
- 17.8 Rule No 4.13.8 – If an event is stopped with one lap remaining the restart will be run over two laps (i.e. green, white, chequer)
- 17.9 Rule No 4.15.2 – When a Race Car on the lead lap goes to the rear of the field, it goes to

the rear of the line-up which includes lapped cars but will remain on the lead lap.

- 17.10 Rule No 4.20.4 – In all restarts, lapped Race Cars will be placed at the Rear of the Field or as directed by the Chief Steward.
- 17.11 Rule No 4.23.2 – A Race is declared complete when the chequered flag has been displayed and the last Race Car running has passed under that flag. Race results will be determined from the transponder records or lap scorer charts, based upon the order in which the cars cross the finish line completing all the laps of the race. The remainder of the field will be classified by the greater amount of laps completed and then the order in which they crossed the finish line on the last completed lap.
- 17.12 Rule No 4.23.3 – The Chief Steward will declare a Race complete once the lead car has passed the chequered flag. If the yellow lights/flag are shown after the lead car crosses the finish line for an incident all the cars receiving the chequered flag will finish in the order they crossed the finish line. The remaining cars will be recorded as finishing in the order of their last completed lap notwithstanding any penalties which could be applied by the Chief Steward.
- 17.13 Rule No 4.23.5 – When a Race runs over more or less than the advertised number of laps and the chequered flag is shown, the Chief Steward will declare the race positions in the order of the cars at the chequered flag.
- 17.14 Rule No 4.23.6 – For all races, Race Cars that get the green flag to start the Race but are non-finishers may be eligible for points and/or prizemoney.
- 17.15 Rule No 4.23.8 – Any Driver who has received the black flag or is disqualified from a Race is not eligible for points and/or prizemoney.
- 17.16 Rule No 4.23.9 – The Chief Steward may declare complete a final race in which the lead car has less than one (1) lap to complete the race or in a non-final race of greater than eight (8) laps in which the leader has less than two (2) laps to complete the race.
- 17.17 Rule No 4.24.2 – When feature races are not completed:
- a. If feature race is declared with less than one half of the scheduled laps completed all prize-money and series points will be divided equally amongst all starters.
 - b. If feature race is declared with at least one-half of the scheduled laps completed, all prize-money and series points will be fully allocated for placings scored as at the last completed lap, modified by any exclusions or rear of field relegations.
 - c. Any cars involved in an incident/s at the time of the race being declared must be cleared by the machine examiner to be capable of restarting the balance of the nominated laps.



SECTION 18

GUIDELINES FOR OTHER DIVISIONS AFFILIATED TO QSCA INC.

At this time this guideline applies to

- ❖ Nostalgia Sedans
- ❖ Mareeba Super Street Sedans

Other divisions to be added as affiliation occurs if required.

Nostalgia Sedans will be inspected at the beginning of each season as per all other racing divisions.

Super Street Sedans will be inspected at the beginning of each season as per all other racing divisions.

SECTION 19

USE OF TRANSPONDERS

- 19.1 Transponders will be used at all State Titles held on tracks where a 'loop' has been installed for the purposes of electronic lap scoring, determining event placings, lap timing etc.
- 19.2 Transpondering may occur at any track on any race night. Where Transpondering is in place it is mandatory for all competitors to use a transponder. No transponder = no lap recording.
- 19.3 Transponders will be supplied to drivers and a Transponder Admin fee will be charged at a rate to be determined from time to time.
- 19.4 Drivers who have purchased their own transponder will pay the same Transponder Admin fee as any other driver.
- 19.5 Drivers/owners may be required to purchase a transponder bracket at a nominal fee and fit the bracket to their car in the appropriate area.
- 19.6 Transponders will be supplied to drivers/owners to be fitted to cars during or on completion of scrutineering.
- 19.7 Transponders will be mounted in a substantial manner – no further forward than 450mm of the front centre axle line or as per the Specification books determine from time to time.
- 19.8 Transponders will be mounted in such manner so as to obtain a clear, strong reading by the decoder. Direct clear view to the ground is required.
- 19.9 Transponders may require to be moved/replaced during the race meeting should the 'read' become too low or ineffective.
- 19.10 Two night meetings - on completion of the first nights racing, those competitors taking no further part in the race meeting will return their transponder – all other competitors will leave their transponder in place unless notified otherwise. All transponders being returned at the completion of racing to be within 20 minutes of the completion of the last event for the division on the night.
- 19.11 At any race meeting - transponders must be returned on completion of racing promptly before the Log Book will be returned.
- 19.12 Any transponder not returned on the night will be charged to the Driver/Owner at a fee as determined from time to time plus GST.
- 19.13 Non returned transponders must be returned to the Licencing Secretary's postal address via registered mail. Upon receipt of the returned transponder a credit will be processed for the amount charged in 23.12.
- 19.14 In all racing using transponders, transponder timing will be used to determine Final starting positions in the event of a point score tie. The fastest recorded lap time will start in the lowest starting position. E.g. Equal points for 3rd and 4th – the fastest recorded lap will start in position 3.



19.15 Results from events where transponders are used will be uploaded to <https://mylaps.com> as soon as access to an internet connection is available.

SECTION 20

ONE WAY COMMUNICATORS – Steward or Delegate to Competitor

- 20.1 For all sedan racing in Qld from the 2007/08 season the use of one way communicators will be mandatory.
- 20.2 It is a requirement that all competitors be responsible for the supply of their own One Way Receiver. (Raceceiver is the recommended product)
- 20.3 It is recommended that 'new' batteries be used on each occasion to ensure communication is effective between the Chief Steward and/or his/her delegate to the competitor.
- 20.4 The Chief Steward of the race meeting and/or his/her delegate will communicate with competitors via the one way communicator to provide information at race starts/restarts, of penalties issued, starting/restarting order or any other information necessary at that time.
- 20.5 The Chief Steward of the race meeting and/or his/her delegate will also use a One Way Receiver to enable them to monitor the transmission to the Competitor.
- 20.6 All communications will be in clear and concise terms – deliberate slower speaking is required to enable this to occur.
- 20.7 When using car numbers in transmitting to the competitor it is to be in the form of – ninety-five – 9 - 5.
- 20.8 If duplication of car numbers in the same race, the club name is to precede the car number – Queensland ninety-five – Queensland 9 - 5.
- 20.9 Communication to the competitor is to be kept to a minimum whilst racing is in progress.
- 20.10 When there is a stoppage the light colours are to be used in repetition – red-red-red or yellow-yellow-yellow.
- 20.11 One Way Communication is to be used to aid the presentation of the race meeting to the spectators and the quality of the racing for the competitors. It is not to be used to give an advantage to one competitor over another competitor.

SECTION 21 INFIELD WORKING ZONE

Objective – to ensure a safe and secure work zone is used on the infield, to ensure the safety of all volunteers / officials to carry out these minor repairs during a race stoppage.

- 21.1 At any race stoppage all work must be performed only on the infield in the designated work area. The work area is to be designated on the infield by witches hats. Reference Rule No 4.26.1
- 21.2 If a car requires repairs at a race stoppage, a time limit of two minutes will be given from the time the Chief Steward approves the request. Reference Rule No 4.26.2
- 21.3 Once the car is stationary in the work zone, the infield official (who has direct communication with the Chief Steward), will stand next to the race car with a "Stop/Slow" Sign on "Stop". This sign needs to be clearly viewed by the driver who is sitting in his/her race car, meaning the sign should be held approx 50-100cm from the front window mesh in the car.
- 21.4 Only two other approved infield officials will carry out the repairs to the car in the work zone. This means one Official will be holding the "Stop" sign (who will take charge of the work zone) and the two other approved Officials will carry out the repairs to the car. The "Stop" sign must be visible to the driver for the duration of the time that the repairs are being carried out to the car in the work zone.
- 21.5 Once the work has been completed and the two Officials who were carrying out the repairs are at a safe and secure distance from the car, the Official holding the "Stop/Slow" sign will turn the sign to "Slow" and direct the car to move forward at walking pace, back onto the race track.
- 21.6 If work has not been completed in time to restart with the field, the car may rejoin the race at the rear of the field in a subsequent restart **if no further completed laps** have been recorded. Reference Rule No 4.26.3
- 21.7 The only work permitted on race cars after they enter the racing arena is to be done by the designated infield officials and is limited to the removal of damaged body panels using basic tools such as hammers, chisels, hacksaws, tin snips and crowbars and the effecting of repairs using race tape, cable ties or similar.
- 21.8 The driver must not break his seat belts or get out of the car. Permission must be obtained from the Chief Steward before the driver gets out of his car, otherwise the car will be disqualified.

Recognition is given to Ryan Harris in the assistance of formulating this Procedure.

SECTION 22

Checking of cars after rollovers and/or heavy impact with wall or Other car/s

Objective – to ensure all possible steps have been taken to ensure the safety of competitors whilst on the race track and provide evidence of checking having taken place following a serious incident

- 22.1 Cars that need checking on race night after an on track incident and **possible** referral for a Daylight Machinery Inspection –
 - a. Any car that rolls over – partially or fully
 - b. Any car that is involved in a multi car accident and sustains damage to bar work from the front suspension through to the boot area.
 - c. Any car that has a heavy impact with the wall causing damage to any bar work from the front suspension through to the boot area.
- 22.2 On the night the car to be made available for inspection by Race Night scrutineer prior to leaving the Pit Area.
- 22.3 Race Night scrutineer to inspect for damaged bar work. Photos to be taken if camera available.
- 22.4 Notation to be made in Log Book on the night by the scrutineer who inspects the car. Action required to be taken to be noted in Log Book. Owner/Driver to be present and witness the Log Book entry.
- 22.5 Owner/Driver to be notified **if** there is a need to obtain a Daylight Machinery prior to any further competition.
- 22.6 Log Book to be forwarded to State Licencing Secretary within 3 working days.
- 22.7 If required, Owner/Driver must obtain a Daylight Machinery and forward to State Licencing Secretary prior to further competition.
- 22.8 State Licencing Secretary will return Log Book to Owner/Driver on receipt of the Daylight Machinery.
 - Definition of Daylight Machinery – a complete inspection after repairs prior to further competition – Daylight Machinery sheet to be completed.

SECTION 23

REGISTRATION OF ENGINE SEALERS

Scrutineers

- 23.1 To be a registered Scrutineer with an affiliated Club
- 23.2 To have a working knowledge of Mechanics – through trade qualification or speedway experience
- 23.3 To be responsible for following the Engine Sealing processes as set down by Speedway Sedans Australia
- 23.4 To complete and return the Engine Sealing paperwork to the State Licencing Office for recording on the database

Engine Builders

- 23.5 To be a regular engine builder of speedway engines
- 23.6 To apply for registration as an Engine Sealer
- 23.7 To be responsible for following the Engine Sealing processes as set down by Speedway Sedans Australia
- 23.8 To complete and return the Engine Sealing paperwork to the State Licencing Office for recording on the database

Engine Sealing Process

- 23.9 Engine sealer to inspect and measure for compliance to division specification.
- 23.10 Engine sealer to complete Engine Sealing paperwork in full and sign accordingly – also engine owner to sign the paperwork.
- 23.11 White copy to accompany engine to the engine owner.
- 23.12 Blue copy to be forwarded to State Licencing (P.O. Box 298 GYMPIE 4570) by the Engine Sealer.
- 23.13 Green copy to remain in the book.
- 23.14 Books that have been fully used are to be returned to State Licencing (P.O. Box 298 GYMPIE 4570) before a new book will be supplied.

SECTION 24

DAYLIGHT INSPECTION PROCESS

Reference Rule # 3.2.2 Speedway Racing Rules & Regulations 2018

Prior to the commencement of each racing season and at any other time that the relevant Affiliated Association or other controlling body may direct, the Race Car Owner of every Race Car shall submit his Race Car and safety equipment for inspection at a time to be decided by the relevant Affiliated Association or other controlling body.

- 24.1 Car owner to contact Club Scrutineer and arrange a mutually suitable time to inspect the car at the beginning of the season or in a timely manner to allow sufficient time to complete the registration process prior to the first race meeting planned on attending.
- 24.2 Daylight Inspection sheet to be FULLY completed. Every area must have information supplied or if no information available the following terms to be used:
 - TBC – to be checked at a later time
 - TBA – to be advised
 - N/A – not applicable

TBC and TBA items will be noted in the Log Book at time of registration for checking prior to the first race meeting for the car.
- 24.3 Renewal of registration - If race car has been registered in the previous season – the previous log book number **MUST** be written on the Daylight Inspection form and the car is to be inspected accordingly. Previous Log Book to be checked for faults noted in the previous season to ensure they have been rectified.
- 24.4 New car registration – a car not previously registered - must meet the current specification in full. A previously registered car which has not been continuously registered must meet the current specification in full.
- 24.5 White copy of Daylight Inspection form to car owner - to be forwarded to Licencing Officer along with Application to Register race car form. Email – fax – post acceptable.
- 24.6 Blue copy of the Daylight Inspection form to be placed in the Log Book – to be available at pre-race scrutineering.
- 24.7 Green copy of the Daylight Inspection form to remain in the book.
- 24.8 Daylight Inspection books remain the property of Speedway Sedans Queensland on behalf of Speedway Sedans Australia.
- 24.9 To obtain a new book the previous fully used Daylight Inspection book is to be returned to Speedway Sedans Queensland, P.O. Box 298, GYMPIE 4570



- 24.10 Clubs are responsible for keeping track of Daylight Inspection books – when a Scrutineer no longer is carrying on the task of Scrutineering cars the Club is to ensure the Daylight Inspection Book issued to the Scrutineer is returned to the Club.